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AWSA/8/1

See Distribution

02 Mar 10

### **AWSA 2010/01 MANAGEMENT MEETING ON 20 APR 10 – CALLING NOTICE**

1. **General.** The AWSA 2010/01 Management Meeting will be held in the Main Conference Room in HQ 4 Div on Tue 20 Apr 10. During the Meeting the Chairman AWSA will make clear his intent for the 10/11 Season and will explore areas of current concern/issues with winter sports. Therefore, attendees should come prepared with their plans for the 10/11 season.

2. **Timings.** The Management Meeting will commence at 1100 hrs. Coffee will be available from 1030 hrs and there will be a working buffet lunch from 1230 hrs.

3. **Confirmation of Attendance.**

a. The following are requested to attend:

Chairman  
Vice Chairman  
Secretary  
General Secretary BA(G) Sport Board  
Sponsorship Secretary  
Public Fund Manager HQ 4 Div  
Chairman Alpine  
Director Ice Sports  
Chairman Bobsleigh  
Chairman Cresta  
Chairman Nordic  
Chairman Luge  
Chairman Skeleton  
Chairman Snowboard  
Chairman Telemark  
Secretary Ex SPARTAN HIKE  
Secretary EX PIPEDOWN

b. The following Ex-Officio, Co-opted Members and others are invited to attend:

DASCB  
Lt Col (Retd) Goodson  
Maj (Retd) Leaning

Chairman CSDST

- c. Addressees are requested to return the attendance proforma by E Mail ([mallen@ascb.uk.com](mailto:mallen@ascb.uk.com)) at Annex A **NLT Wed 14 Apr 10**. Anyone unable to attend is requested to send a suitable (empowered) representative. If any Discipline is unable to be represented, then the Chairman will expect a full written brief, which is to be E Mailed to the Secretary beforehand.
4. **Agenda.** A draft agenda for the meeting is attached at Annex B. Any additional items for the Agenda should be included on the attendance return.
5. **Discipline Chairmen's Reports.** Discipline Chairmen are requested to provide a written report on their 09/10 Season and to brief on any issues/challenges they face for the 2010/11. Hard copies of their reports would be appreciated for distribution at the meeting as well as an electronic version for the Minutes.
6. **Travel Authority.** The use of the Representational Sport Travel Vote is authorised for the Meeting in accordance with 2008DIN10-034.
7. **AWSA Website.** The Website Manager is requested to put this Calling Notice on the AWSA Website and inform all that the AWSA AGM is planned for Wed 27 Oct 10 followed by the annual Cocktail Party. The venues are yet to be confirmed but it will be in London.

MKALLEN  
M K ALLEN  
Lt Col (Retd)  
Secretary AWSA  
for Chairman

Annexes:

- A. 2010/01 AWSA Management Meeting –Tue 20 Apr 10 Attendance Return.  
B. Draft Agenda.

Distribution: (All by E Mail)

AWSA Management Committee Members  
Ex Officio and Co-Opted Members

Copy to:

AWSA Discipline Secretaries  
Secretary ASCB

**2010/01 AWSA MANAGEMENT MEETING – TUE 20 APR 10**  
**ATTENDANCE RETURN**

To: Lt Col (Retd) M K Allen, Secretary AWSA  
Clayton Barracks, Thornhill Road, Aldershot, Hants GU11 2BG

From: Rank: ..... Inits: ..... Surname: .....  
Appointment: .....  
Contact Tel Nos: Military: ..... Civil: ..... Mob: .....  
E Mail address: .....

- Tick as appropriate

- I will attend the AWSA Management Meeting on 20 Apr 10.
- I am unable to attend the above meeting, but I will be represented by:

Rank: ..... Inits: ..... Surname: ..... Appt: .....

- I am unable to attend the above meeting, but will send a written report by E mail.
- I would like to raise the following matters under Any Other Business:

.....  
.....

Signed: ..... Date: .....

**Please return to the Secretary/Assistant Secretary AWSA NLT Wed 14 Apr 10 by one of the following means:**

- FAX: 94222-3557 or 01252-348557
- E Mail: [mallen@ascb.uk.com](mailto:mallen@ascb.uk.com) or [dwalters@ascb.uk.com](mailto:dwalters@ascb.uk.com)

**2010/01 AWSA MANAGEMENT MEETING 20 APR 10 – DRAFT AGENDA**

<b><u>Item</u></b>	<b><u>Topic</u></b>	<b><u>Lead</u></b>
1	Chairman's Opening Remarks	Chairman
2	Apologies	Secretary
3	Matters Arising from the Last Meeting.	Secretary
4	Discipline and Exercise Reports 2009/10 Season and 10/11 Update:	
	a. Alpine	Chair Alpine
	b. Bobsleigh	Chair Bobsleigh
	c. Cresta	Chair Cresta
	d. Luge	Chair Luge
	e. Nordic/Biathlon	Chair Nordic
	f. Skeleton	Chair Skeleton
	g. Snowboard	Chair Snowboard
	h. Telemark	Chair Telemark
	i. Ex SPARTAN HIKE 2010	Secretary Ex SH
	j. Ex PIPEDOWN 2010	Secretary Ex PDN
	k. CSDST Report	Chairman CSDST
5	Chairman's Intent for the 2010/11 AWSA Season	Chairman
6	Draft Calendar 10/11 Season	Secretary
7	Appointments 10/11 Season	Secretary
8	Financial Matters	Vice Chairman
9	Communications:	
	a. Snow and Ice Magazine	Secretary
	b. Website	Webmaster
	c. Membership	Secretary
10	Any Other Business - TBC	All
11	Date of the Next Meeting, AGM & CTP – 27 Oct 10	Secretary
12	Chairman's Closing Remarks	Chairman